

Callery Borough Meeting Minutes
Regular Monthly Meeting

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April 3, 2023

Members Present: Don Adams (Meetings 2023-4) Lorre Adams (Meetings 2023-4) Mike Brandl (Meetings 2023-4) Robert Dugan (Meetings 2023-4) John Reed (Meetings 2023-4) Crystal Huffman (Meetings 2023-2) Mayor Al Wirtz (Meetings 2023-4) Rose Marie Wirtz (Meetings 2023-4)

Members Not Present: Crystal Huffman

Visitors: Mary McIntyre

Meeting was called to order @ 7:00 PM by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

OPEN VISITOR COMMENTS - NONE

Previous month's meeting minutes were reviewed and changes, if any were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second: Lorre Adams. A vote was taken and the motion passed unanimously.

OPEN ISSUES:

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Lorre Adams. A vote was taken and the approval to do so was passed unanimously.

ACCOUNTS RECEIVABLE

Previous months revenues were presented. Rose Marie Wirtz made a motion to accept the revenues as presented. Second: Robert Dugan. A vote was taken and the approval to accept the revenues was unanimous.

ACCOUNT BALANCES

Approval of all account balances. Robert Dugan made a motion to accept the account balances as presented. Second: Mike Brandl. A vote was taken and the approval to accept the revenues was unanimous.

Borough Foreman's Report:

Al reported that he and Mike checked the area on the Elgin's Lane culvert. Al said that they did find a small sink hole at one of the catch basins on Elgins at the bottom of the hill. Al also stated State Pipe did come in to camera the area of concern on Staples and Middle Alley. State Pipe was unable to get the camera into the area. Al and Mike checked this area out and found an old abandoned line so did the best they could with this area and will watch the area. Mike asked about the little piece of sidewalk there and questioned if it has to be a sidewalk. Rose said she doesn't see why it would have to be a piece of sidewalk.

Mike reported that all of the equipment, included the tractor, has been checked and all are in good working order. Mike added the two old mowers are not worth repairing and he found someone who would take them.

Robert Dugan made a motion to accept Foreman's Report as presented. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Zoning/Code Enforcement Report:

Sandra Cox, Zoning Officer stated that she had nothing to report in the meeting.

Robert Dugan made a motion to accept the Zoning/Code Enforcement Report. Second: Lorre Adams. A vote was taken and the motion was passed unanimously.

Police Report

Matt advised it has been relatively quiet. Matt advised they have been assisting the Evans City Police Department when they requested due to staffing issues.

Tom Smith reviewed the proposed "Disordering House Ordinance," that Matt presented at the March meeting as well as Rose. Rose feels it is a beneficial Ordinance to have. Rose passed the Ordinance around for all Council members to review.

Robert Dugan made a motion to accept and Police Report. Second: Lorre Adams. A vote was taken and the motion was passed unanimously.

EMC Report

Lorre reported that she has three more certifications to do to meet full certification requirements.

Lorre is asking for mileage reimbursement for monthly meetings that she attends. Rose said that it is up to the Council. Rose asked Lorre to submit a report monthly.

Mike Brandl makes a motion to reimbursement Lorre Adams for her mileage to and from meetings she attends. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Rose Marie Wirtz makes a motion to accept the EMC Report. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

OLD BUSINESS:

Veterans Memorial Update

Rose reported on behalf of Crystal there was one more brick that was found was done incorrectly and it has been taken care of. The bricks are ready to be shipped. Josh is not to be available until the third week in April so everything should be here and we should be moving forward.

Breakneck Street Culvert

Rose said she spoke with Darren from HRG on April 3, 2023 for an update on the Breakneck Street Culvert. She said that the survey work has been completed and they now in the process of finalizing the right-of-way delineation with the railroad as the Borough only has a 12 foot easement. Once this issue is worked out with the railroad everything will move to the Conservation District for their review and approval. Rose said she asked then they could give her an idea of what the cost could be. Darren said once everything is ready for the Conservation District's review. HRG hopes to have everything ready by the end of May or early June. Rose said until we have an idea of the Costs she cannot forward with any financing. Rose said she asked the Auditors a couple questions about PennVest. Justin said he thinks PennVest meets quarterly and also mentioned checking with our bank as sometimes you can get a good rate.

BOROUGH AUDIT (COMPLETED)

Audit is completed. There were a couple a general items that were listed in the audit. Auditors recommend obtaining CYBER insurance which we are worked on obtaining through our insurance agent. Their statement was in the amount \$4,500.00, which the Council has agreed upon.

Electrical Lighting (Completed)

John advised the lights were all completed and it took two days to complete. The bill was submitted was for \$690.00 instead of the original bid of \$750.00.

NEW BUSINESS

SALT Contract

Rose stated Arlene had been ill a couple of days and the Borough were due to renew our salt contract for 2023/2024 winter season. Rose said she learned that the Borough still has to accept 45 tons, which is two tri axels, by July 31, 2023. Rose asked how much salt does the Borough typically ordered and learned it was 70 tons of which the Borough has to take 60%. Rose said she ordered 22 tons for the upcoming winter season and verified the Borough could buy additional amounts if needed. Rose said at this point the Borough can only take one triaxle as there is still a lot of salt in the bin.

Al suggested we reach out to Adams Township with an offer to donate one triaxle load to them as they are always there for us.

Mike Brandl made a motion to donate one triaxle of salt to Adams Township. Rose seconded the motion. A vote was taken and the motion was passed unanimously.

Motion made by Robert Dugan to go into Executive Session. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

Council went into Executive Session at 7:45 P.M. for purpose of discussing topics of litigation.


Motion was made by Mike Brandl to exit Executive Session. Second: Robert Dugan. A vote was taken and the motion was passed unanimously and Council came out of Executive Session at 8:00 P.M.

*****Regular Council Meeting reconvened at 8:00 P.M.**

With no further business to discuss:

Robert Dugan made a motion to adjourn at 8:01 P.M. EST. Second: Lorre Adams. A vote was taken and the motion passed unanimously.

Respectively Submitted,


Arlene M. Loop, Secretary/Treasurer

