

Callery Borough Meeting Minutes
Regular Monthly Meeting

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January 3, 2023

Members Present: Don Adams (Meetings 2023-1) Lorre Adams (Meetings 2023-1) Mike Brandl (Meetings 2023-1) Robert Dugan (Meetings 2023-1) John Reed (Meetings 2023-1) Crystal Huffman (Meetings 2023-1) Mayor Al Wirtz (Meetings 2023-1) Rose Marie Wirtz (Meetings 2023-1)

Members Not Present: All Present

Visitors: Mary McIntyre; Jennifer Flickinger; Michael Flickinger; Tina Fazio; Maggy Charles; Evens Louis Charles; Austin Uram (reporter, Butler Eagle); Terry Valentino; Virginia Valentino.

Meeting was called to order @ 7:00 PM by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded.

Roll call was taken.

OPEN VISITOR COMMENTS: Jennifer Flickinger is petitioning Borough Council to adopt a new ordinance, one which permits backyard chickens within the Borough with reasonable regulations. She advised that she had gone around the Borough to ascertain the residents' opinions of adopting a new ordinance allowing backyard chickens and had various residents sign a Petition supporting a new ordinance which was presented at the Council Meeting. The Petition had a total of 56 signatures on it.

Michael Flickinger was next to address the Council and presented to them a copy of Evans City Borough's ordinance on allowing chickens with certain restrictions. Mr. Flickinger stated these regulations places the power in the hands of the Borough the way it is written in the ordinance and asked the Council to consider adopting this ordinance in Callery Borough.

Council President, Rose Marie Wirtz advised that this information is going to be provided to Council's Solicitor Thomas Smith for his review and subsequent discussion, after

which Council will respond back, in writing, to the applicable parties involved within a period of thirty (30) days.

Terry Valentino also spoke and just wanted to reinforce what his daughter, Jennifer Flickinger, was requesting from Council. He just wanted to be able to alleviate any concerns the Council has with residents having chickens on their property and attempt to work something out that would benefit both sides.

All adult visitors were also acknowledged and given the opportunity to speak. All stated they were there to support the Flickingers.

Previous month's meeting minutes were reviewed and changes, if any were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second: John Reed. A vote was taken and the motion passed unanimously.

OPEN ISSUES:

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Lorre Adams. A vote was taken and the approval to do so was passed unanimously.

ACCOUNTS RECEIVABLE

Previous months revenues were presented. Crystal Huffman made a motion to accept the revenues as presented. Second: Robert Dugan. A vote was taken and the approval to accept the revenues was unanimous.

ACCOUNT BALANCES

Approval of all account balances. Robert Dugan made a motion to accept the account balances as presented. Second: Rose Marie Wirtz. A vote was taken and the approval to accept the revenues was unanimous.

Borough Foreman's Report:

The acting Foreman, Al Wirtz, advised on the work that he and Mike Brandl did on the roads arising from the snow and ice from the storm. They did have some difficulty in spreading the salt.

Also, Mike advised that they did some work on the spreader in modifications which helped. He did mention that in order to stop moisture from getting into the salt that is in the salt bin, some type of tarp needs to be put over the salt. If the salt is kept dry, it would help resolve the problems in spreading the salt evenly. Both Al and Mike advised that they installed additional lights where needed. There are also lights in the exterior of

garage that need to be replaced. Mike advised the type of replacement lights that would be needed after he did some research on what would be beneficial to use.

Additionally, Mike advised the need for the purchase of batteries for the various power tools used. He stated that prices range from \$23.00 for 3amp batteries up to \$111.00 for 6amp batteries. Mike felt the purchase of two (2) 3amp batteries would be sufficient. The cost would run under \$100.00. The charger that Borough currently has now will work.

Mike also suggested that the Borough should have a battery tender. A tender keeps the battery charged in addition to extending the life of the battery. The cost is approximately between \$40.00 and \$60.00.

Rose made a motion to purchase the appropriate batteries and battery tender that is needed for the equipment in the garage. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

Mike also is working on the type of covering that can be used for the salt. Mike further stated that it might have to be bidded out as it might run as much as \$10,000.00. Rose will have to check into what the limits are for bidding, etc. May have to do telephonic bidding.

Robert Dugan made a motion to accept Foreman's Report as presented. Second: John Reed. A vote was taken and the motion was passed unanimously.

Zoning/Code Enforcement Report:

Sandra Cox, Zoning Officer stated that other than the chicken issues everything else in Borough has been quiet. Rose advised that documents presented at meeting will be sent to Tom Smith for review. Sandra will touch base with Tom to discuss further.

Rose Marie Wirtz made a motion to accept the Zoning/Code Enforcement Report. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Police Report

Rose asked if anyone had any questions regarding the Police Report—there were none.

Police vehicles were taken in for inspection. One battery needs to be replaced now and the other battery is still good for now, but Matt would like to keep another battery in office as a spare. Matt has started pricing batteries with manufacturer.

Rose Marie Wirtz made a motion to replace one (1) EED and purchase an additional battery for the other. Second: Crystal Huffman. A vote was taken and the motion passed unanimously.

No further questions were presented to Matt.

Mike Brandl made a motion to accept Police Report. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

OLD BUSINESS:

Butler County EMA – Update

Lorre stated she has taken some courses and has e-mailed copies of the Certificates to the Borough. Lorre further stated there is one course she needs to take that has a \$150.00 fee that needs to be paid at the time of registration. Lorre asked for reimbursement of that fee.

Rose said she had reached out to Amy Marree at the County questioning the EMC courses requiring registration fees for courses. Amy explained to Rose that there is talk that some of the virtual classes may start having required fees. Amy said she is looking further into this.

Lorre said it is very difficult to navigate the online courses stating the first list given by Amy was very difficult to follow. Rose explained the lists are not prepared by Amy but rather by PEMA. Lorre said the second list has been much easier to follow.

Rose said she reached out to Greg Hartung, Mayor of Mars Borough to see who their EMC is and to see if Lorre could possibly get some assistance from that individual. Rose said the Mars EMC is Christine Clutter, who Rose knows. Rose said she talked with Christine who is very willing to try to help out. Rose gave Lorre Christine's phone number.

Rose said she also had the opportunity to reach out to the Mayors of several Boroughs at the December Butler County Mayors' Meeting to see what sort of compensation, if any, is offered to their EMCs. Commissioner Kevin Boozel said he was not aware that any EMCs are being compensated as this is a volunteer position. Rose asked if there is any sort of reimbursement of expenses and stated the Borough had purchased a laptop for the EMC to use. One of the Mayors asked if elected officials received any compensation and said this is typically what that stipend is for.

Lorre said she has not been using the laptop supplied by the Borough as it is very slow and is currently using her own laptop. Rose asked Lorre to bring the laptop back to the office so that our IT people can take a look at it.

Council discussed the reimbursement of the class and Rose made a motion to reimburse Lorre for the class once it has been completed and certification was received by the Borough. The motion was seconded by Robert Dugan. With no additional questions, a vote was taken and the motion was passed unanimously.

Rose also stated that Council would need to think about Lorre's request for reimbursement for the mileage to the county offices for only the meetings that are required for certification. Lorre said she thinks it would be in the Borough's best interest if she attended as many as she can. Crystal asked Lorre if she did not receive any reimbursement, would she still be willing to attend the meetings. Lorre said she did not know and would have to think about it.

Robert Dugan made a motion to accept EMC report. Second: John Reed. A vote was taken and the motion was passed unanimously.

Veterans Memorial Update

Crystal Huffman reported on that they were still waiting on the weather to start working on the memorial.

Update on new Depository - Arlene

Arlene advised that all accounts were transferred to First Commonwealth Bank today. Just a small amount has been left in the General Fund and will be transferred out by the end of January, 2023 after account is balanced.

NEW BUSINESS

Update on Mayor's Meeting

Rose advised that Mr. Boozel gave the report for year end and there will be no increase in County Tax for 2023. Refinanced a couple bonds at County level. The Prison was paid off and because it is no longer funded by bonds, they are no longer going to be limited to the amount of federal prisoners they can contain.

He recommended that all of the Mayors seriously start thinking in terms of adding a "fire mill," either a half mill or a mill. Rose spoke to Tom Smith about it and was advised that it would not affect one of our mills if it was passed on, but volunteers are decreasing and a lot of the volunteer departments are closing down. Butler Ambulance had to cut way back. Rose feels looking down the road with paid firemen and asked Crystal if she felt that it is going to be a significant possibility and she confirmed that it would.

Rose also stated that municipal police were discussed because State Police response time is now approximately two (2) hours. Callery Borough is fortunate to have maintained our part-time police department and the caliber of the officers that we have. Commissioner Boozel and those in attendance felt strongly maintaining municipal police is a key issue.

Breakneck Bridge/Road status update

Rose wanted to update Council on bridge. Rose said that some side work will needed to be done on the bridge. With Council's permission, Rose would like to start reaching out to State Pipe and call Mr. Kinney. The pipe underneath looks really good and is in good shape. Water flows through it without any problems. It looks a little rough along the edges. State Pipe can maybe point us in the direction of what is needed to be done. Have

to get it cleaned out and bring it up higher. Rose informed Council that she still has not received core sample report on Center Street and will follow up on.

Complaint-Clay Spillover from dump trucks onto Kline Road between Railroad Track and Mars-Evans City Road

Arlene received a complaint from a driver because clay was spilling over from dump trucks on Kline Avenue between railroad tracks and Mars-Evans City Road. Trucks were bringing dirt into the Lutz property which is permitted by the State and DEP, therefore, what they are doing is not a problem. Mike Brandl also stated that they do street cleaning on a daily basis. Arlene advised driver that Kline Avenue was a State road and not the Borough's responsibility and suggested to him that he take an alternate road to get to Mars-Evans City Road.

Mars Borough – Quick Books Training

Rose spoke to Bonnie at Mars Borough who also uses Quick Books accounting. Bonnie is going to be training another person who works with Connie who is going to full time position and will need to be training her on Quick Books. Bonnie has graciously offered to get together with Arlene and Rose and their employee with training on Quick Books.

**Rose Wirtz made a motion to Amend Agenda to add the following New Business:
Second: Mike Brandl. A vote was taken and the motion was passed unanimously.**

Evans City Sewer Status

Rose informed Council Evans City Sewer and Water Authority's current charge will probably continue on our bill through March because they need additional time to finalize new rates. The \$25.00 credit will be on Callery's bills through March and then will change. Rose feels that the charge will be in the neighborhood of \$90.00 per month. Robert Dugan asked if someone from Evans City could come to a Council Meeting to inform Council, which Rose agreed which would probably not happen to get new bills finalized. Rose will reach out to Evans City.

Appointment of a Primary Engineer and a Secondary Engineer

Rose advised that she felt that HRG Engineering Company would be a good engineering company as the Primary Engineer for 2023 and Michael Baker Engineering be the Secondary Engineering Company

Rose made a motion that HRG Engineering as Primary Engineer and Michael Baker Engineering be appointed as the Secondary Engineer. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

On-Site Repair Service

Mike Brandl has a man who has an on-site repair service. He is certified by almost every company in the United States. Council would not have to take the machinery/equipment off-site that needs to be serviced. Mike stated his rates are reasonable and he recommends him very highly.

Mike Brandl made a motion to use On-Site Repair when needed. Second: John Reed. A vote was taken and the motion was passed unanimously.

Jeff Lollo

Mike Brandl stated that Jeff Lollo may want to come back to work for the Borough again. Rose stated that she does not have a problem in his coming back. Mike will discuss further with Jeff.

Mike Brandl made a motion to go into Executive Session. Second: Robert Dugan. A vote was taken and the motion was passed unanimously

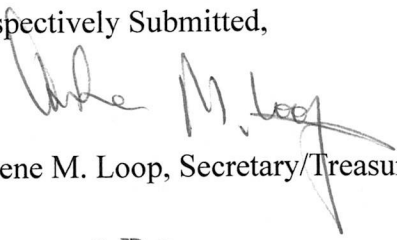
Council went into Executive Session at 8:30 P.M. for purpose of discussing topics of litigation.

*****Regular Council Meeting reconvened at 8:57 P.M.**

With no further business to discuss:

John Reed made a motion to adjourn at 8:58 P.M. EST. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

Respectively Submitted,



Arlene M. Loop, Secretary/Treasurer

