

Callery Borough Meeting Minutes
Regular Monthly Meeting

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March 6, 2023

Members Present: Don Adams (Meetings 2023-3) Lorre Adams (Meetings 2023-3) Mike Brandl (Meetings 2023-3) Robert Dugan (Meetings 2023-3) John Reed (Meetings 2023-3) Crystal Huffman (Meetings 2023-2) Mayor Al Wirtz (Meetings 2023-3) Rose Marie Wirtz (Meetings 2023-3)

Members Not Present:

Visitors: Mary McIntyre
Carol Grady

Meeting was called to order @ 7:00 PM by Rose Marie Wirtz.

Everyone present recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

OPEN VISITOR COMMENTS -

Carol Grady was in attendance stating a number of things Bill Long has done for Callery Borough over the years. She also stated because of the 10 Ton weight limit posted on Breakneck Street it as cost her two sales of her property. Mike Brandl explained the road is posted in accordance with the Commonwealth of Pennsylvania standards and that is why the weight limit signs were posted. Carol said when the additional asphalt was placed on Breakneck Street Bill Long and Dan Dietrich had been told there would be no weight limit signs posted. Rose said to have core samples done on Breakneck Street cost the tax payers \$17,000 and she never heard any intention, nor was there ever a motion made to remove the weight limit signs and further stated the weigh limit signs are not going to be removed. Carol stated the Borough may be hearing from her attorney and left the Meeting.

Previous month's meeting minutes were reviewed and changes, if any were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second: Lorre Adams. A vote was taken and the motion passed unanimously.

OPEN ISSUES:

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Rose Marie Wirtz. A vote was taken and the approval to do so was passed unanimously.

ACCOUNTS RECEIVABLE

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Mike Brandl. A vote was taken and the approval to accept the revenues was unanimous.

ACCOUNT BALANCES

Approval of all account balances. Robert Dugan made a motion to accept the account balances as presented. Second: Rose Marie Wirtz. A vote was taken and the approval to accept the revenues was unanimous.

Borough Foreman's Report:

Al reported he did an in depth inventory in the Borough Garage complete with pictures. He needs to get the pictures printed and will do master copy of the inventory with pictures which will be locked in the safe. An additional copy of the inventory will be kept in the garage.

Mike reported the metal brackets and the grass shoot on the tractor are damaged. He and Al are going to try to bend the brackets back as new brackets are backordered 4-6 months and also purchase a replacement shoot.

Mike and Al are going to fill potholes in the alleys where needed.

There is a sink hole at the end of the alley on Staples between the Eckenrode and Blakely property. Al said it is hard to determine how deep or where the pipe is running from.

A motion was made to have State Pipe come in to camera by Mike Brandl. Seconded by Robert Dugan. A vote was taken and the motion was passed unanimously.

John Reed made a motion to accept the Borough Forman's Report. Seconded by Robert Dugan. A vote was taken and the motion was passed unanimously.

Zoning/Code Enforcement Report:

Sandi Cox, Code Enforcement Officer, updated Council on letters that have been sent.

Sandi said spoke with Mike and Rebecca Gates regarding a tent in their driveway. They explained they are remodeling and are using tents to store materials. They asked for permission to keep it up for five months.

John Reed made a motion to approval a five month "temporary shed permit." Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Other than that, there was nothing else to report on.

Mike Brandl made a motion to accept Zoning/Code Enforcement Report as presented. Second: Rose Marie Wirtz. A vote was taken and the motion was passed.

Police Report

Matt Irvin updated Council on the recent drug raid in the Borough. Callery Borough Police worked in conjunction with the Butler County Drug Task Force.

Matt also addressed with Council copy of an ordinance given to him by Butler Township. The ordinance is called a "Disorderly House Ordinance" which involves rental unit/houses where crimes are committed. Rose has passed this along to the Solicitor for his review and input.

Matt also reported to the Council about a luncheon he attended through Seneca Valley School program to encourage volunteer students to go into various surrounding municipalities to help doing various jobs to help within the municipalities. Council agreed this program is something that Council should look into.

Mike Brandl made a motion to accept Police Report. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

EMC Report

Lorre Adams reported that she completed another certification and that she should be completed with all required certifications shortly.

She also went to a meeting last week which discussed the train accident in detail.

Robert Dugan made a motion to accept the EMC Report. Second: John Reed. A vote was taken and the motion was passed unanimously.

OLD BUSINESS

ECWSA Update

Rose passed around the letter from Laura at ECWSA that she will be sending out to the residents in the second full week in March. The letter was very well written.

CVFD – Fire Mill Valuation

Based on the assessed valuation of Callery Borough, adding one mill Fire Tax would only generate about \$425.00 for the Fire Department. Rose will pass this information on to Curt Huffman and Bob Downie.

Veterans Memorial Update

Crystal reported that the Memorial should be done by the end of April still waiting on one more brick to be done. Rose stated that Council will revisit again in May.

Double Seal Project – Elgins Lane

Rose advised Council that Borough may have to table this Project for this year because of the Breakneck Street Culvert Project.

Mike Brandl made a motion to table the Double Seal Project on Elgin Lane until 2024. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Breakneck Culvert Project

Rose and Al met with Corey Shaffer from PA Dot regarding this project. The culvert project will require permitting. Corey Shaffer said the permit needed would be a GP 11. The Engineers are working with the conservation district and, per information received in a proposal from HRG, we may only need Permit GP7 and GP8. The cost of the Engineering process is \$18,760.

The Borough did get price from State Pipe at a cost of \$42,000 for the repairs. The work quoted was presented for Council's consideration. Rose said it is her personal opinion if this work is going to be done it should be done completely. She continued the guide rails are out of code and she is not comfortable spending this amount of money and still having to worry about this in a few years. Rose continued she has been looking at the budget and feels the engineering portion of this project could be paid for with some line items adjustments to the budget. The remainder of the project could be done with possibly a PennVest loan. Rose continued the Solicitor would need to do a resolution to reopen the budget and make any line item changes as necessary. Then once we get some numbers from HRG as to costs we can proceed with a loan application.

Mike Brandl made a motion to move forward with the Engineering work and permitting needed to do the replacement work on the Breakneck Street culvert. Rose Wirtz seconded

the motion. A vote was taken and the motion passed unanimously. Rose stated she would sign the proposal on the HRG study and get it back to them on Tuesday, March 7th.

NEW BUSINESS

Kline Avenue Bridge – Update

According to PA DOT bridge is scheduled for 2024.

Worker’s Compensation Claim – CVFD

A Worker’s Compensation Claim was filed for injury of one of the Firefighters it was nothing major—no work loss. Rose did advise Curt that claims need to be timely filed with the Borough.

Boro Audit

The firm Hosack, Specht, Muetzel & Wood will be at the Borough Office on March 16th and March 17th to do the year of 2022.

Electrical Updates to Lighting

John Reed gave a price on electrical updates on replacement lights with LEDs for the outside building lights as well as the lights inside the salt shed. Cost will be \$750.00. Any additional work that may be needed which will be charged do complete the jobs.

Rose made a motion to accept the bid for the electrical work. Second: Mike Brandl. A vote was taken and the approval to do so was passed unanimously.

CVFD – Sponsored Events on Main Streets

Callery Fire Department will be sponsoring a Car Show on Saturday, June 10, 2023. They will need to close Main Street between Church Street and Staples Avenue.

The Fire Department will also be sponsoring a Vendor Show on Saturday, August 12. The same section of Main Street will also need to be closed for this event.

Lorre Adams made a motion to go into Executive Session. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously

Council went into Executive Session at 8:45 P.M. for purpose of discussing topics of litigation, etc.

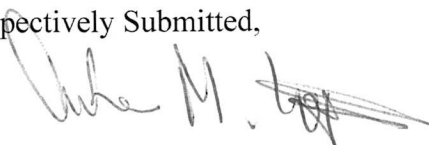
Motion was made by Robert Dugan to exit Executive Session. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously and Council came out of Executive Session at 9:04 A.M.

*****Regular Council Meeting reconvened at 9:04 P.M.**

With no further business to discuss:

Robert Dugan made a motion to adjourn at 9:05 P.M. EST. Second: John Reed. A vote was taken and the motion passed unanimously.

Respectively Submitted,



Arlene M. Loop, Secretary/Treasurer

