

Callery Borough Meeting Minutes
Regular Monthly Meeting

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April 1, 2024

Members Present: Don Adams (Meetings 2024-4) Linda Wearing (Meetings 2024-1) Mike Brandl (Meetings 2024-4) Robert Dugan (Meetings 2024-4) John Reed (Meetings 2024-4) Crystal Huffman (Meetings 2024-4) Mayor Al Wirtz (Meetings 2024-4) Rose Marie Wirtz (Meetings 2024-4)

Members Not Present: None

Visitors: Mary McIntyre, Conrad Pfeifer

Meeting was called to order @ 7:00 P.M. by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

OPEN VISITOR COMMENTS:

Conrad Pfeifer, Executive Director of Quality EMS, was invited to speak to the Council Members.

First, he wanted to thank the Callery Borough for the contribution(s) made to Quality EMS, which is very much appreciated, and for the support and partnership during the last few years. Quality EMS strives to give the best emergency medical care to your residents, visitors and citizens and with Callery Borough's contributions Quality EMS is able to continue this level of service for years to come.

He additionally wanted to bring Council's attention to a statement made by another agency that is not endorsed by Quality EMS. Cranberry Township is exploring a joint municipal authority (not EMS authority) model to possibly fund EMS. This model would

involve Callery Borough and those others served by Harmony EMS and Cranberry EMS forming an authority model to collect funds for EMS. Conrad wanted to bring attention to Council of an incorrect statement regarding those discussions which were made by another EMS agency yesterday.

At the Butler EMS Council meeting the Chief of Cranberry EMS stated that Cranberry EMS, Quality EMS and Harmony EMS are working in “collaboration” with each other to look at municipal fund options. This comment stems from the Authority model Cranberry Township is proposing. Conrad wanted to assure the Council that Quality EMS is not “collaborating” with Cranberry EMS to adopt an authority model. Quality is attending the meeting to gather information, provide input and data to possibly help EMS with future funding, but not in “collaborating” with Cranberry EMS as the heart of the authority model discussion is a township/borough issue.

Quality EMS appreciates the communication and relationships it has within its smaller contingent of municipalities and does not believe a larger governing body is always a better solution and asked that this information be passed to other fellow leaders in your community.

In closing, Conrad wanted to thank Callery Borough again for its continued partnership and support.

Previous month’s meeting minutes were reviewed and changes, if any, were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second: John Reed. A vote was taken and the motion passed unanimously

OPEN ISSUES:

Resolution No. 3-2024

Rose asked for a Motion to approve to adopt Resolution No. 3-2024 accepting Lorre Adams’ resignation as a Member of Council, effective March 31, 2024, and appointment of Linda M. Wearing as Successor-Council Member, effective April 1, 2024. This appointment shall expire on January 5, 2026.

Robert Dugan made a Motion to Adopt Resolution No. 3-2024 accepting Lorre Adams’ resignation as a Member of Council, effective March 31, 2024, and appointment of Linda M. Wearing as Successor-Council Member, effective April 1, 2024. This appointment shall expire on January 5, 2026. Second: John Reed. A vote was taken and the motion was passed unanimously.

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

ACCOUNTS RECEIVABLE

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Rose Marie Wirtz. A vote was taken and the motion passed unanimously.

ACCOUNT BALANCES

Approval of all account balances. Robert Dugan made a motion to accept the account balances as presented. Second: Mike Brandl. A vote was taken and the motion passed unanimously.

Borough Foreman's Report:

Al passed around to Council Members the Inventory Book (including photographs of the inventory) of all of the equipment, etc. in the Borough garage, which he prepared. The book will be kept locked in the safe.

Al and Mike went to look at the bridge and saw that now, in order to cut down the grass that needs to be mowed where the guard rail originally was, which was able to be moved when using the tractor, it can no longer be used as the guardrail is now permanently in place. A lawn mower will need to be purchased to be able to get into that area now.

A motion was made by Rose Marie Wirtz to purchase a gas-powered mower for less than \$600.00. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Mike mentioned the various supplies that are needed to be purchased for the school students that will be working in the Borough on May 21, 2024 (Seneca Valley Community Clean Up Day). There will be approximately 110 students participating.

Mike is currently working on purchasing the mulch (black) that the Borough needs.

Robert Dugan made a motion to accept the Foreman's Report as presented. Second: John Reed. A vote was taken and the motion was passed unanimously.

Zoning/Code Enforcement

Sandi Cox, Code Enforcement Officer gave a status report relative to the pole on Railroad Street that the cell company advised that needs to be updated as to what has to be put on it. She put a call into the Engineer to see what the status is.

Rose Marie Wirtz made a motion to accept the Zoning Officer's Report as presented. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Police Report

Matt advised that an electronic speed sign was delivered by Butler County Emergency Services for a temporary detour.

Matt wanted to discuss with Council the amount of massive size of trucks that are using the refurbished Breakneck Bridge. He is not familiar with the requirements on the weight limits on trucks, therefore, he contacted PSP to ascertain information as to what the requirements are, etc. Tom Smith gave a past history the Borough has had with this issue. The road is going to be needed to be bonded and now is the time it should be considered to be addressed and pursued as to the course of action to take.

Rose suggested that this issue should be tabled until the May Council Meeting to allow everyone has time to think upon how the Borough should proceed.

Robert Dugan made a motion to accept the Police Report as presented. Second: John Reed. A vote was taken and the motion was passed unanimously.

EMC Report

Chris was unable to attend the meeting tonight She will be attending the May meeting and will be bringing with her a booklet she has prepared for every elected official to outline the responsibilities of Council members if there is any type of emergency (weather, chemical, etc.). She has also completed the design of the letterhead she will be using for both municipalities.

An Ordinance needs to be advertised which Tom Smith will review. The Ordinance is required because we are going to have a joint EMC with Mars Borough, which both municipalities have to agree to.

Lastly, a criminal background check had to be done on Chris as part of the requirements for her appointment. No fee was required.

John Reed made a motion to accept the EMC report. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

OLD BUSINESS:

Breakneck Street Culvert

Rose advised that the project has been completed and a final inspection has to be done. She is waiting to receive final word from the engineer. They may or may not be a small cost increase because of the specifics of the guardrail that they had to put in, and also a better quality of material that had to be used.

Grant Status

Rose reported the Borough was approved for a Grant in the amount of \$50,000. Rose read to the Council Members the letter that is to be sent to The PA Department of Community & Economic Development, a copy of which will be provided to First Commonwealth Bank for their file.

Rose asked for a Motion to adopt Resolution No. 2-2024 authorizing the Issuance of Non-Electoral Debt (Small Borrowing For Capital Purposes) to Finance the Costs of the Breakneck Street Culvert Replacement Project.

Robert Dugan made a Motion to adopt Resolution No. 2-2024 authorizing the Issuance of Non-Electoral Debt (Small Borrowing For Capital Purposes) to Finance the Costs of the Breakneck Street Culvert Replacement Project. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

Once the engineer completes the final inspection and signs off on the project, Northrock will invoice the Borough and we will have thirty days to pay their fee, which will be toward the end of May. Then, once the invoice is paid in full, the Borough will then receive the \$50,000 Grant, which will be applied against the balance owing on the loan. This will reduce the balance of the loan significantly from \$69,630.00 to approximately \$19,000. At this point, we can just make the payments on the remaining amount at the monthly payment of \$1,321.72, or we can just redo the loan at the remaining balance with a lesser interest rate, which can possibility be paid off by early next year.

Occupancy Permit for New Residents/Tenants

At last month's meeting we had briefly discussed the requirement of issuance of an Occupancy Permit for New Residents/Tenants. Rose expressed her concern to be able to have the landlords with property owned in the Borough register with the Borough who the landlord is renting their property to. Tom Smith advised that an Occupancy Permit cannot be issued to tenants, therefore, the Borough will not pursue the requirement of an Occupancy Permit.

NEW BUSINESS:

Kline Bridge Closure Date

The Bridge was closed today to commence their work on the Bridge.

Inventory Book (Including Pictures) – Garage (Completed)

This was previously addressed in the Foreman's Report.

Main & Kline – Dip in the Road

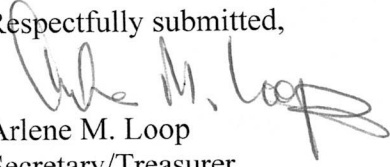
That is the responsibility of Pennsylvania of Department for Transportation to fix.

Penn Sweeping

Rose asked the Council when to schedule Penn Sweeping to come to the Borough. It was agreed to schedule within two (2) weeks from today, and schedule for either on a Monday or Friday.

Robert Dugan made a motion to adjourn the meeting at 8:34 P.M. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Respectfully submitted,



Arlene M. Loop
Secretary/Treasurer

(SEAL)

