

**Callery Borough Meeting Minutes**  
Regular Monthly Meeting

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August 5, 2024

Members Present: Don Adams (Meetings 2024-5) Linda Wearing (Meetings 2024-2) Mike Brandl (Meetings 2024-5) Robert Dugan (Meetings 2024-5) John Reed (Meetings 2024-5) Crystal Huffman (Meetings 2024-5) Mayor Al Wirtz (Meetings 2024-5) Rose Marie Wirtz (Meetings 2024-5)

Members Not Present: None

Visitors: Mary McIntyre

Meeting was called to order @ 7:00 P.M. by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

**OPEN VISITOR COMMENTS: NONE**

Previous month's meeting minutes were reviewed and changes, if any, were noted.

Robert Dugan made a motion to accept the meeting minutes as presented. Second: Rose Marie Wirtz. A vote was taken and the motion passed unanimously

**OPEN ISSUES:**

**ACCOUNTS PAYABLE**

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Linda Wearing. A vote was taken and the motion was passed unanimously.

## **ACCOUNTS RECEIVABLE**

Previous months revenues were presented. Rose Marie Wirtz made a motion to accept the revenues as presented. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

## **ACCOUNT BALANCES**

Approval of all account balances. Rose Marie Wirtz made a motion to accept the account balances as presented. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

### **Borough Foreman's Report:**

Al reported that Mike completed in hooking up the water line by the Borough for watering plants, etc.

The truck is scheduled to be inspected on August 19, 2024. Mike added that they are also going to look at the truck bed.

Al advised that he and Mike removed some of the grass on the side of the road, which was suggested by Russell Standard in their inspection, therefore, they rented a sod cutter to remove the grass.

Rose had a question as to what can be done with the Borough doors to repair them. Mike suggested that someone needs to be hired to do the necessary repairs, etc. to the doors. Rose said that she will do some further checking as to who to contact.

Robert Dugan made a motion to accept the Foreman's Report as presented. Second: John Reed. A vote was taken and the motion was passed unanimously.

### **Zoning/Code Enforcement**

Sandi Cox, Code Enforcement Officer, was not in attendance at the meeting. Rose advised that Sandi has a couple of hearings scheduled regarding citations given for high grass violations. Rose advised Sandi will be out of town starting around the 15<sup>th</sup>.

### **Police Report**

Matt reported that the Annual CHRIA Audit was completed. Matt further reported that he stopped the order for new citations and advised that the current system has been effective and low cost.

Mike Brandl made a motion to accept the Police Report as presented. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

### **EMC Report**

Rose advised that a meeting was recently held between Chris Clutter, including herself, Al, Crystal Huffman and John Reed. It was a good and productive meeting wherein there were a lot of important issues that were addressed. Al informed Matt that there is a list of local suppliers that have gas cards that can be used in the event of emergencies, etc. which he will give to Matt to refer to be able to obtain gas for use.

The next scheduled meeting is for September 10. Rose would like to continue to have regularly scheduled monthly meetings.

John Reed advised Council that he is going to remove himself from the Committee. Rose will see about filling John's vacancy.

Robert Dugan made a motion to accept the EMC report. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

### **OLD BUSINESS:**

#### **Plates for Monument**

Crystal advised that the price of the plate she was quoted is \$684.00, but she did find out that the price may be reduced, therefore, she suggested to place the order either toward the end of August or beginning of September.

Crystal also has contacted both the Mars and Evans City VFWs. Mars VFW is working on having approximately four buglers to play at the ceremony scheduled for November 10, 2024, at 2:00 P.M. Additionally, refreshments were discussed for the ceremony.

Crystal is working on invitations to be mailed out.

Rose also inquired about an anti-theft device and Crystal stated she would check with the manufacturer as to what type of device can be used on the plate. Mounting the plaque was also discussed which will be further discussed at the September meeting. Crystal stated she will also check with the manufacturer to see what they would have available.

#### **Breakneck – Two Separate Project Quotes**

Rose gave a copy of the price quotes to the Council members that the Borough received from Russell Standard for the two separate projects. For the one project, to just Mill and Fill Cross Cuts and Crack Sealing on the entire road, the quote is \$8,000.00. Erie Sliviak, from Russell Standard, had expressed his concern that the road is in such good shape, therefore, he was even questioning a double-seal which is why the second quote was suggesting single seal or double-seal and a Fog Seal on top of it. He said that he did not want to make the road bloody. Rose, in her opinion, the fees to just do the Mill and Fill Cross Cuts and Crack Sealing project would be the best way to proceed and advised Council that the Borough can use its "liquid and fuel" funds to pay for the project.

After discussion by Council, it was agreed to have Russell Standard to proceed with their quote to Mill and Fill and Crack Sealing the culvert areas on Breakneck Street for the amount of \$8,000.00, therefore, Rose asked for a motion to accept the cost proposal from Russell Standard in the amount of \$8,000.00 to Mill and Fill Cross Cuts on Breakneck Street and do crack sealing.

Robert Dugan made a motion to accept the cost proposal from Russell Standard in the amount of \$8,000.00 to do the Mill and Fill and Cross Cut the culvert areas on Breakneck Street and do crack sealing. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

Rose further added that next year the Borough will discuss double-sealing at the time.

### **NEW BUSINESS:**

#### **Fire Millage for Fire Department**

Rose advised that Curt Huffman approached she and Al relative to discussing possibly adding a millage to the Borough's real estate taxes which would be a Fire Mill. He suggested a meeting between himself, Rose, Al and Robert Downey because the Fire Department is planning to go to Adams Township to request additional funding and that Adams Township will come back and ask what Callery Borough is doing and he wanted to be able to give them an idea. Rose said that the Borough does not give the same amount of money every year. Rose stated that the Fire Department receives twenty-five (25%) percent of LST monies, and if there are not as many employees, there is not as much as LST money available. The Borough lost the Cookie Factory, which now makes a difference.

Rose discussed with Solicitor Tom Smith and he advised that it would have to be decided as there would have to be an Ordinance and it has to be advertised and everything has to be done in a timely manner so that it gets to the Assessment Office and everything has to be put on the tax cards before they go to press.

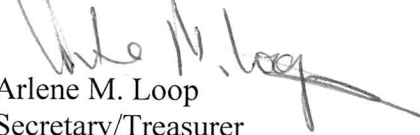
Rose called Curt back to inform him what would have to be done. Curt stated that he was thinking more in terms of 2026. Rose said he needed to let the Borough know what he wanted to do because it was not going to be just three (3) mills and that it would have to be started out gradually because three (3) mills would all you would get, and Curt stated that it was not always necessarily true because you can add to it but a referendum would have to be put on the ballot. Tom Smith stated that he would recommend not do everything at once because they will come back to the Borough for money and at that point the Borough would be stuck. You do not have to give a full mill. You can give just a half mill or a quarter mill, whatever the Council feels that would be appropriate.

Rose stated that a meeting should be scheduled to discuss this issue more extensively, which Council agreed on.

Rose requested from Council to think about the Borough will need to be purchased for 2025 to structure the budget for the upcoming year.

Robert Dugan made a motion to adjourn the meeting at 7:59 P.M. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Respectfully submitted,

  
Arlene M. Loop  
Secretary/Treasurer

(SEAL)

