

Callery Borough Meeting Minutes
Regular Monthly Meeting

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January 2, 2024

Members Present: Don Adams (Meetings 2024-1) Lorre Adams (Meetings 2024-1) Mike Brandl (Meetings 2024-1) Robert Dugan (Meetings 2024-1) John Reed (Meetings 2024-1) Crystal Huffman (Meetings 2024-1) Mayor Al Wirtz (Meetings 2024-1) Rose Marie Wirtz (Meetings 2024-1)

Members Not Present: None

Visitors: Mary McIntyre

Meeting was called to order @ 7:10 PM by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

OPEN VISITOR COMMENTS: NONE

Previous month's meeting minutes were reviewed and changes, if any, were noted. John Reed made a motion to accept the meeting minutes as presented. Second: Rose Marie Wirtz. A vote was taken and the motion passed unanimously.

OPEN ISSUES:

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

ACCOUNTS RECEIVABLE

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Mike Brandl. A vote was taken and the motion passed unanimously.

ACCOUNT BALANCES

Approval of all account balances. Mike Brandl made a motion to accept the account balances as presented. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

Borough Foreman's Report:

Al reported there was nothing specifically to report this month.

Remote for the garage door is not working. Mike Brandl stated that the battery just needed to be changed. If that does not work, then a call will need to be made to have it repaired.

John Reed made a motion to accept the Foreman's Report as presented. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Zoning/Code Enforcement

Sandi Cox stated that she will need to discuss legal issues and other additional items that will be discussed in Executive Session following the meeting.

Mike Brando made a motion to accept the Zoning Officer's Report as presented. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Police Report

Matt reported that A0PC still has no solution for traffic citations which were set to expire in February. Matt recommended that the Borough should continue to stay with paper citations since they are significantly less expensive to process than proceeding with the equipment that would be needed.

Also, the police car was inspected.

Rose Marie Wirtz made a motion to accept the Police Report as presented. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

EMC Report

Lorre had nothing new to report.

Mike Brandl made a motion to accept the EMC Report. Second: John Reed. A vote was taken and the motion was passed unanimously.

OLD BUSINESS:

Veterans Memorial Update

Crystal Huffman reported that work is in progress to be completed on the Memorial.

Breakneck Street Culvert

Rose advised the culvert project is officially out for bid. She explained she sent a copy of the bid received from HRG to Tom Smith for his input. Tom suggested, since the bid must also be placed in the Butler Eagle, Rose contact Cory Shaffer to have him downsize the bid to be placed in the Butler Eagle which, per Tom, could be as much as \$2,000 due to the length of the bid HRG placing on Penn Bid. Rose further stated if there are any inquiries from the ad placed in the Butler Eagle they will be provided with the website for Penn Bid as well as a phone number should there be any questions. Rose continued the bids would run on January 3rd and again on January 23rd, 2024 with the bid opening being done by HRG on January 31st. Once bids are opened HRG should have a summary of the bids for Council at the February meeting. Council has a total of ninety days (90) days to review all the bids and the opinion of the engineer.

In regard to the PennVest financing, the paperwork is in process.

NEW BUSINESS

Vacant position on Council

Mike Brandl asked Lorre Adams if she would be interested in continuing her position on Council until she moves from the area. She said that she would.

Mike Brandl made a motion to have Lorre Adams continue her position on Council until her move from the area. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Seneca Valley “Community Cleanup” Day

Rose expressed concern with regard to the liability in the event someone from the school district should be injured. This was a question she asked Kim Belt last year and Kim responded she thought it was probably the school. Rose said she will follow-up with the Principal.

One Time Donation to Quality EMS from Police/Public Safety Fund

Rose asked for a motion to make a one time donation to be made to Quality EMS from the Police/Public Safety Fund in the amount \$3,000.00.

Motion was made by Robert Dugan to make a one time donation to Quality EMS from the Public/Public Safety Fund in the amount of \$3,000.00. Second: Crystal Huffman. A vote was taken and the motion was passed unanimously.

Rose read a letter she sent to Conrad Pfeiffer advising that the Borough was going to make a one time donation to Quality EMS.

Office Cleaning

Rose further discussed the monthly office cleaning service with Council. Rose spoke to Vicky Kennedy regarding the cleaning of the Borough office. She would come once every three (3) months, including cleaning of the floor, etc. for the fee of \$100.00 per quarter. She is insured.

Robert Dugan made a motion to hire Vicky Kennedy as the Borough's cleaning service at a quarterly fee of \$100.00. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

Letter to Business Regarding Payment of Required LST Tax to Berkheimer

Rose addressed the issue of two businesses in the Borough that need to be on the Berkheimer List for the LST tax and to make sure there individuals are in compliance. She will forward the information to Berkheimer.

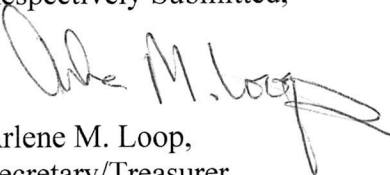
A motion was made by Robert Dugan to go into Executive Session at 7:50 P.M. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

A motion was made by Robert Dugan to go out of Executive Session at 8:10 P.M. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

With no further business to discuss:

Robert Dugan made a motion to adjourn the meeting at 8:10 P.M. EST. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Respectively Submitted,



Arlene M. Loop,
Secretary/Treasurer

