

**Callery Borough Meeting Minutes**  
Regular Monthly Meeting

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July 1, 2024

Members Present: Don Adams (Meetings 2024-5) Linda Wearing (Meetings 2024-2) Mike Brandl (Meetings 2024-5) Robert Dugan (Meetings 2024-5) John Reed (Meetings 2024-5) Crystal Huffman (Meetings 2024-5) Mayor Al Wirtz (Meetings 2024-5) Rose Marie Wirtz (Meetings 2024-5)

Members Not Present: None

Visitors: Mary McIntyre, Hunter Muro (Reporter-Butler Eagle)

Meeting was called to order @ 7:00 P.M. by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

**OPEN VISITOR COMMENTS:**

Mary McIntyre addressed the Council with the following issues:

First, she expressed concern about the condition of the roads. She was advised that both Mike and Al have been constantly working by adding gravel, etc. Mary stated that she was asking on behalf of herself and other residents in the Borough. Rose stated that the other residents who have any concerns about the roads should themselves personally express their concerns at the Council's monthly meetings.

Secondly, has concerns about vehicles not stopping at the Stops signs on Main Street. Al responded that the police have been diligent about patrolling the area, but that the police cannot sit in those areas 24 hours a day watching for drivers going through the Stop signs.

Mary's third question was inquiring when the work was going to be completed on the bridge on Kline Avenue. Mike Brandl stated that the original anticipated completion date is October 31, but had heard that it may be opened hoping by July 31<sup>st</sup>.

Previous month's meeting minutes were reviewed and changes, if any, were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second: John Reed. A vote was taken and the motion passed unanimously

#### **OPEN ISSUES:**

#### **ACCOUNTS PAYABLE**

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Linda Wearing. A vote was taken and the motion was passed unanimously.

#### **ACCOUNTS RECEIVABLE**

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Mike Brandl. A vote was taken and the motion passed unanimously.

#### **ACCOUNT BALANCES**

Approval of all account balances. Rose Marie Wirtz made a motion to accept the account balances as presented. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

#### **Borough Foreman's Report:**

Al reported that there are a couple of items on HRG's report that needed to be addressed and worked on by both he and Mike.

They will also be doing some work on the Borough Building (siding, etc.), in addition to installing a water line at the back of the Borough building, in order to water the plants at the Memorial and around the building.

Rose Marie Wirtz made a motion to accept the Foreman's Report as presented. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

#### **Zoning/Code Enforcement**

Sandi Cox, Code Enforcement Officer, reported that she sent out three letters to residents with issues and all three have been taken care of. A new building permit was requested and is being processed.

Robert Dugan made a motion to accept the Zoning Officer's Report as presented. Second: John Reed. A vote was taken and the motion was passed unanimously.

### **Police Report**

Matt reported that Friends Helping Friends fundraiser was held without incident. Patrol car was serviced and the oil was changed.

There was also a general discussion concerning the Stop sign(s) issue in the Borough.

Rose Marie Wirtz made a motion to accept the Police Report as presented. Second: Crystal Huffman. A vote was taken and the motion was passed unanimously.

### **EMC Report**

Rose stated there are no updates.

Rose made a made a motion to accept the EMC report. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

### **OLD BUSINESS:**

#### **Breakneck Street Bonding – Meeting with business owners in Adams Township**

Rose gave an update of the meeting that took place on July 15, 2024, between Al Wirtz, Mike Brandl, John Reed, Tom Smith, Dan Dietrich, Tiffany from A-1 Concrete, and Dan Barna, Project Engineer from HRG. There were a lot of things that were discussed at the meeting.

Rose asked Mike Brandl how he felt the meeting was. He stated that they are wonderful people who sincerely care about the road and the maintenance of it as much as the Borough does (cracks, etc.).

Rose spoke further to Tom relative to the course of action to take to move forward to maintain the road. She discussed to do a double-seal on the road which was suggested in HRG's report, which will help maintain the structural integrity of the road. Tom suggested Council give serious consideration to the Engineer's recommendation.

Rose reached out to Cory Schaffer from Penndot to find out what the cost would be to double-seal the road and the estimate of the cost would be approximately \$11,835.00 There is money in Liquid Fuels to cover the expense.

Rose also asked Cory what the cost would be to blacktop the road. He asked are you talking about wear-course or binder which affects what the cost would be depending on how to proceed. Corey explained that wear-course is larger stone which would require a double-seal next year. Binder is what is used in a double-seal and would be the best in this situation.

The approximate cost to moving forward to asphalt the road would be \$24,000.

Al's concern is to take care of the road as soon as possible based on HRG's recommendation in its letter.

After discussion regarding what course of action would be most beneficial to maintain the structural integrity of the road, Rose suggested to Council to proceed with the double-seal versus asphalt. This will be addressed further under New Business.

#### **Motion to Bond Breakneck Street**

Rose asked for a motion to proceed with the bonding of Breakneck Street.

Robert Dugan made a motion to bond Breakneck Street. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

#### **Plates for Monument**

Crystal advised that the cost of a bronze plate for the Memorial is \$684.00, which will include the names on the plate of all donors. Crystal will provide the Borough with the price quote that she received. There was also a discussion as to how the plate will be mounted and the cost of the mounting, therefore, Crystal will check on pricing and installation ideas.

Rose asked Crystal as to when to schedule the Dedication service of the Memorial and it was agreed by Chrystal and Council to schedule the Dedication for November 10, 2024, if that date is available.

#### **Work has started on the garage floor**

Rose advised that work has been completed on the garage floor.

#### **NEW BUSINESS:**

#### **Final invoice has been paid for the Culvert Project**

#### **Paperwork prepared for closeout of Breakneck Culvert**

Final paperwork has been completed and sent to the County for their review. Hopefully, the County will be sending a check in the near future.

#### **Salt contract renews for 2025 by end of the month**

Rose advised that the salt contract renews for 2025 by the end of the month. We need to know how much salt will need to be ordered. We will have to accept one (1) load for 2023-2024. The delivery is scheduled by July 31, and whether or not we accept the delivery, the Borough is still required to buy the load. The Borough also still has a load stored with Adams Township. It was agreed to accept the delivery of the one load of salt and together with the salt stored with Adams Township, that should be adequate for the Borough's salt need for the upcoming Winter season.

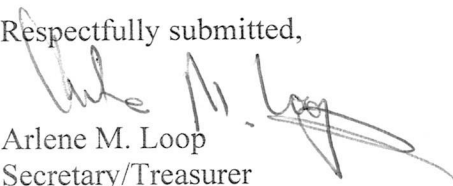
**HRG – Video Inspection of Breakneck Street**

Rose asked Council if the Borough should get a price to have someone just to mill where the two culverts are and then put the asphalt down and rolling it in and to do that as one project, and then double-seal it as a second project.

Mike Brandl made a motion to get the price to mill and asphalt the two culverts on Breakneck Street and to also get a price on double-seal. Both of these bids will be secured through telephonic bids. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

Robert Dugan made a motion to adjourn the meeting at 7:55 P.M. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

Respectfully submitted,

  
Arlene M. Loop  
Secretary/Treasurer

