

**Callery Borough Meeting Minutes**  
Regular Monthly Meeting

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June 3, 2024

Members Present: Don Adams (Meetings 2024-5) Linda Wearing (Meetings 2024-2) Mike Brandl (Meetings 2024-5) Robert Dugan (Meetings 2024-5) John Reed (Meetings 2024-5) Crystal Huffman (Meetings 2024-5) Mayor Al Wirtz (Meetings 2024-5) Rose Marie Wirtz (Meetings 2024-5)

Members Not Present: None

Visitors: Mary McIntyre, William Pitts (Reporter-Butler Eagle)

Meeting was called to order @ 7:00 P.M. by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

**OPEN VISITOR COMMENTS: NONE**

Previous month's meeting minutes were reviewed and changes, if any, were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second: John Reed. A vote was taken and the motion passed unanimously

**OPEN ISSUES:**

**ACCOUNTS PAYABLE**

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

## **ACCOUNTS RECEIVABLE**

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Mike Brandl. A vote was taken and the motion passed unanimously.

## **ACCOUNT BALANCES**

Approval of all account balances. Linda Wearing made a motion to accept the account balances as presented. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

### **Borough Foreman's Report:**

Al reported that Crystal Huffman and Rose Marie Wirtz purchased various flowers for the Memorial which he planted. Other than that, there was nothing further to report for the meeting.

Robert Dugan made a motion to accept the Foreman's Report as presented. Second: John Reed. A vote was taken and the motion was passed unanimously.

### **Zoning/Code Enforcement**

Sandi Cox, Code Enforcement Officer, reported that she gave a couple of notices for "high grass." One person was taken to the Magistrate's Court, other than that there is nothing else needed to be reported.

John Reed made a motion to accept the Zoning Officer's Report as presented. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

### **Police Report**

Matt reported that officers have completed their handgun qualifications for 2024. He also reported that he has been in the process of negotiations with Axon for new Tasers. Rose inquired if there was any type of grant money available to apply for. Matt advised that he has attempted to apply for two grants. One he has been turned down and still waiting to hear back on the other one. He did add there is not a great need for the use of tasers.

Rose Marie Wirtz made a motion to accept the Police Report as presented. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

### **EMC Report**

Rose stated there are no updates. Chris Clutter is going to get together with the members of the committee that were previously formed at the last meeting (Al Wirtz, Crystal Huffman, John Reed and Robert Dugan). Al additionally confirmed Chris is going to give him a call with a couple of dates when the committee can meet.

Robert Dugan made a motion to accept the EMC report. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

**OLD BUSINESS:**

**Bond Breakneck Street (Status Update)**

Rose advised Council Members that letters have been sent out to the businesses in Adams Township at the end of Breakneck Street. Letters went to A-1 Concrete Leveling and Daniel Dietrich, who is leasing property to a Tree Service Company. The applicable parties involved, in addition to their tenants, have been requested to attend a meeting that has been scheduled at the Borough Office on June 10, 2024, at 6:30 P.M. to discuss the ten (10) ton vehicle weight limit on Breakneck Street and repairs that the Borough has recently made to the street, bridge and associated stormwater facilities. Mike Brandl, John Reed, Rose Wirtz and Al Wirtz will be in attendance at the meeting. Tom Smith, Borough Solicitor, will also be in attendance in addition to the engineer and Matt Irwin, Chief of Police.

Rose also stated in the letter that if the applicable parties involved are not able to attend the meeting, that the Council intends to begin enforcing the ten (10) ton weight limit on the street at 12:01 A.M. on July 15, 2024, which means that the applicable company has until that time to obtain an overweight vehicle permit, sign the required agreements with the Borough and post the required bond. After that date the Council will allocate, via invoice, all street, bridge and stormwater facility repair costs to each company operating over-posted weight vehicles on the street.

**Formal determination that commercial over-weight vehicles utilizing Breakneck Street to access-egress businesses located at the end of the street (in Adams Township) are causing damage to the street and/or bridge structure**

Rose asked for a motion to accept formal determination that commercial over-weight vehicles utilizing Breakneck Street to access-egress businesses located at the end of the street (in Adams Township) are causing damage to the street and/or bridge structure.

Robert Dugan made a motion to make a formal determination that commercial over-weight vehicles utilizing Breakneck Street to access-egress businesses located at the end of the street (in Adams Township) are causing damage to the street and/or bridge structure. Second: Rose Marie Wirtz. A vote was taken and the motion passed with six (6) members in favor and Mike Brandl opposing. Mike stated he had not seen the original weight study and questioned about the weight on the recent culvert replacement and possibly having to have the study repeated by the new engineer.

Rose said the weight study performed by Baker Engineering had been forwarded to HRG for their review. Rose asked Solicitor Tom Smith if the meeting that was scheduled with the businesses in Adams Township should be postponed and would it be a problem to

moving the effective date of enforcement from July 15, 2024 into August. Tom said there would not be a problem with going forward with the meeting since the engineer would be in attendance to answer questions the Members present might have.

At this point, Rose made a motion to rescind the motion to bond Breakneck Street until the August meeting to discuss the outcome of the meeting with the businesses, engineer, solicitor and Al, Rose, Mike and John. The vote was seconded by Mike Brandl. A vote was taken and passed unanimously. Rose explained to all Members present that Callery Borough's attendees would not constitute a quorum as Al, as Mayor, is not considered a Member of Borough Council.

#### **Seneca Valley Community Clean Up Day**

Rose expressed the concern that there were only three (3) teachers for the number of students participating. Additionally, Rose felt that there was really not enough work in the Borough for the large number of students that attended.

#### **Concrete Pad Replacement**

Rose asked for an update from Mike Brandl. He advised that it will be sometime mid-June.

#### **Building Repairs – What needs to be done?**

Rose asked when the repairs to the building can be done. Mike advised it shouldn't be a problem that repairs can be done within this year.

#### **Motion to pay first installment payment on Culvert Project - \$60,850.00**

Rose asked for a motion to approve the first installment payment due the contractor on the Culvert Project.

Robert Dugan made a motion to approve the first installment payment on the Culvert Project in the amount of \$60,850.00. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

#### **Concern about Catch Basin down on Staples Street (by Post Office)**

Rose expressed a concern about a catch basin wherein there is a supposedly abandoned gas line running through it. Some years ago, Eddie Conway had Peoples Gas Company to come out to look at it. At that time, the gas company stated that they thought it was just an abandoned inactive line running through it, but Rose thinks that it should be checked again to confirm it is inactive. It was suggested by Thomas Smith to first call the gas company and express the concern for the safety of the residents of the Borough and then follow-up with a letter to the gas company to request that it be checked.

#### **NEW BUSINESS:**

#### **Motion to pay balance on Culvert Project - \$13,902.00**

Rose asked to a motion to pay the balance remaining on the Culvert Project.

Mike Brandl made a motion to pay the balance remaining due the contractor on the Culvert Project in the amount of \$13,902.00. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

**Accountant's Year-End Audit Report**

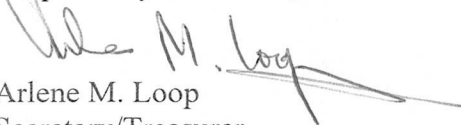
The annual Audit was finalized. Everything was in order with the audit. The accountant did recommend looking into cyber insurance which we will be doing to see if it is needed by the Borough. The Audit is on file in the Borough Office if anyone wants to review it.

**Curb on Main and Center Street (Complaint)**

The Borough received a telephone complaint concerning the condition of the "curbs" on Main Street and Center Street stating that they were very dangerous. It was stated by a couple of the Council members, who are familiar with that area, that they are not curbs, but rather asphalt coming off the street for drainage. It will be looked into further to determine if there is problem with that area.

Rose Marie Wirtz made a motion to adjourn the meeting at 8:08 P.M. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Respectfully submitted,

  
Arlene M. Loop  
Secretary/Treasurer

