

Callery Borough Meeting Minutes
Regular Monthly Meeting

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May 6, 2024

Members Present: Don Adams (Meetings 2024-5) Linda Wearing (Meetings 2024-2) Mike Brandl (Meetings 2024-5) Robert Dugan (Meetings 2024-5) John Reed (Meetings 2024-5) Crystal Huffman (Meetings 2024-5) Mayor Al Wirtz (Meetings 2024-5) Rose Marie Wirtz (Meetings 2024-5)

Members Not Present: None

Visitors: Mary McIntyre

Meeting was called to order @ 7:00 P.M. by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

OPEN VISITOR COMMENTS: NONE

Previous month's meeting minutes were reviewed and changes, if any, were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second: Linda Wearing. A vote was taken and the motion passed unanimously

OPEN ISSUES:

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: John Reed. A vote was taken and the motion was passed unanimously.

ACCOUNTS RECEIVABLE

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Mike Brandl. A vote was taken and the motion passed unanimously.

ACCOUNT BALANCES

Approval of all account balances. Robert Dugan made a motion to accept the account balances as presented. Second: Mike Brandl. A vote was taken and the motion passed unanimously.

Borough Foreman's Report:

Al reported that because of the excess amount of rain that we have been having, he and Mike worked on fixing the culvert down behind Linda's residence.

He and Mike worked behind the Borough building to prep it for students to complete working on it, in addition to other areas in the Borough that the students will be working in.

Rose inquired as to if there is any need for any type of flashing/hazard lights on the "road closed" signs in the Borough. Rose suggested to maybe looking into pricing, etc.

Robert Dugan made a motion to accept the Foreman's Report as presented. Second: John Reed. A vote was taken and the motion was passed unanimously.

Zoning/Code Enforcement

Sandi Cox, Code Enforcement Officer, asked that residents maintain their lawns to keep the overgrown grass down. Sandi will begin to enforce the Borough's requirement, and will be issuing "high grass" citations shortly.

Sandi also gave a status report on the change-over relative to the cell boxes on certain poles being made to modernize the equipment, etc. so she will let Arlene know when they start making the change-overs.

Mike Brandl made a motion to accept the Zoning Officer's Report as presented. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Police Report

Matt advised that because of the continuing heavy rains it required the closure of Center Street on two occasions. A strong emphasis on traffic enforcement was maintained due to the detour.

He also advised that new tires were installed on the patrol car.

Rose Marie Wirtz made a motion to accept the Police Report as presented. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

EMC Report

Chris Clutter passed out an Emergency Manual booklet to all the Council Members that she has prepared for their information and reference.

Rose suggested the formation of a Public Safety Committee to establish procedures to be followed in case of various emergency situations which may arise in the Borough. Rose asked for additional volunteers to serve on the committee, in addition to Al Wirtz who will automatically be on committee. Crystal Huffman, John Reed and Robert Dugan volunteered to additionally serve on the committee.

Mike Brandl made a motion to accept the EMC report. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

OLD BUSINESS:

Bond Breakneck Street

Rose advised Council Members if they have had a chance to consider how they wish to proceed with the bonding of Breakneck Street since the last meeting.

Tom Smith informed the Council as to the various procedures involved in pursuing the course of action necessary to proceed. After discussion between Council Members, it was mutually agreed to move forward. Tom advised that the first step would be to formally contact the applicable business entities that would be involved by sending a letter of notification.

Robert Dugan made a motion to proceed with sending a letter of notification to the applicable business entities involved. Second: Mike Brand. A vote was taken and the motion was passed unanimously.

Truck Bed Skin – Status

Rose inquired of Mike that a “skin” will be required to be installed. Mike stated that just a new piece is needed across in front of the bed at the bottom on the truck. The cost would be approximately \$500-\$600, which could be done at the time the inspection is done on the truck. Rose suggested to have the inspection done around the beginning of September.

Seneca Valley Community Clean Up Day

Rose wanted to remind Council of the scheduled day, May 21, with Make Up Days – May 22 and May 24. Rose spoke to Pastor Gregg regarding the students doing some work around the Church, which he appreciated.

Street Sweeping Completed

Penn Sweeping came in this past Friday to do the sweeping. All the streets were swept. Their big machine will not be in operation until June and they will come back to the Borough and clean out all the catch basins.

Breakneck Street Project

Rose wanted to give an update on status. Because of some additional work that had to be done, which is not unexpected in projects similar to this one, there were overages in charges. The cost of the total contract, which included the additional cost (\$5,102.00), was \$74,752.00 minus the \$50,000.00 grant which leaves us with \$24,752.00 that we will pay with the loan, but the first payment we will need to submit to them is \$60,850.00. Once the final inspection is complete, the balance will be \$13,902.00. We will move forward with the payment and then ratify the payment at the next meeting.

NEW BUSINESS:

Siding on Borough Garage – Repairs and RhinoShield Painting

Rose stated that repair work needs to be done with the Borough garage. Rose asked Al and Mike to further look into what is needed to be done. After the necessary work is completed, then the garage needs to have it painted with RhinoShield paint, which has a 25-year warranty.

Truck Bay (16' x 14') Slab Need to be Replaced

The slab needs to be replaced. Mike Brandl has been checking with various contractors and received three estimates. Rose stated there is money in the budget to do the necessary repair work. The best estimate he received was from Precision Concrete, which gave a price of \$3,000. Mike indicated that the work can be done in approximately two weeks.

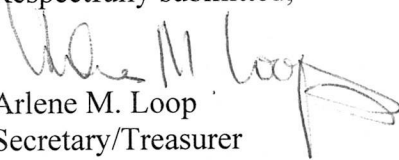
Rose Marie Wirtz made a motion to have Precision Concrete to do the repair work to the Truck Bay for the price of \$3,000.00, and that the Borough will use the concrete that is removed for other needs in the Borough. Second: Crystal Huffman. A vote was taken and the motion was passed unanimously.

Rose Marie Wirtz made a motion to go into Executive Session on 7:52 P.M. Second: John Reed. A vote was taken and the motion was passed unanimously.

Robert Dugan made a motion to come out of Executive Session on 8:50 P.M. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

Rose Marie Wirtz made a motion to adjourn the meeting at 8:51 P.M. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Respectfully submitted,


Arlene M. Loop
Secretary/Treasurer

