

Callery Borough Meeting Minutes
Regular Monthly Meeting

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November 4, 2024

Members Present: Don Adams (Meetings 2024-11) Linda Wearing (Meetings 2024-8)
Mike Brandl (Meetings 2024-11) Robert Dugan (Meetings 2024-11) John Reed
(Meetings 2024-11) Crystal Huffman (Meetings 2024-9) Mayor Al Wirtz (Meetings
2024-11) Rose Marie Wirtz (Meetings 2024-11)

Members Not Present: None

Visitors: Mary McIntyre, Jeff Lutz, Jr., William Pitts (Butler Eagle)

Meeting was called to order @ 7:00 P.M. by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

OPEN VISITOR COMMENTS: None

Previous month's meeting minutes were reviewed and changes, if any, were noted.
Robert Dugan made a motion to accept the meeting minutes as presented. Second: Mike Brandl. A vote was taken and the motion passed unanimously

OPEN ISSUES: None

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

ACCOUNTS RECEIVABLE

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Linda Wearing. A vote was taken and the motion passed unanimously.

ACCOUNT BALANCES

Approval of all account balances. Rose Marie Wirtz made a motion to accept the account balances as presented. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

Borough Foreman's Report:

Al advised that there was nothing specific to report other than the Borough's hiring of Zach Brandl, who is doing a good job.

Both Al and Mike inquired as to if Penn Sweep is scheduled to work on the streets on Friday, November 8. Rose said she will contact Penn Sweeping to verify.

Robert Dugan made a motion to accept the Foreman's Report as presented. Second: John Reed. A vote was taken and the motion was passed unanimously.

Zoning/Code Enforcement

Sandi Cox, Code Enforcement Officer advised that she had nothing specific to report for the meeting.

Rose Marie Wirtz made a motion to accept the Zoning/Code Enforcement Officer's report. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

Police Report

Matt Irwin was not in attendance at the meeting as he was attending a required CRP/AED Certification class.

Rose asked everyone to look over the Police's Monthly Activity Report as submitted.

Rose Marie Wirtz made a motion to accept the Police Report as presented. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

EMC Report

Rose did not specifically have an EMC report for the meeting.

Rose did state that the Council has been doing a lot of work on a plan, as required, but wanted to specifically mention that the Borough office is the only place that has a generator and that is very concerning because the Borough would have a problem which would involve extensive sheltering until everyone can get out safely. Rose stated that the best center point for the community appears to be the Church, but that they do not have a

generator and she feels that is something that is needed to be considered. There was a brief discussion and Rose asked the Council members to give some further thought about it to discuss at a future meeting.

Robert Dugan made a motion to accept the EMC report. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

OLD BUSINESS:

Plates for Monument/Prep. For 11/10/2024 Ceremony

Crystal confirmed that the ceremony is scheduled for Sunday, November 10, 2024 at 1:00 P.M. Refreshments were discussed and Crystal said that she would make cookies and asked for a budget for refreshments.

Mike Brandl made a motion for \$200.00 to be approved to be given to Crystal to use for refreshments. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Rose inquired if the plate for the monument would be received prior to the ceremony and Crystal advised that it would not.

Seneca Valley School Project Proposal – “Welcome to SV Country” Sign (Update)

Rose attempted to contact Mike Manipole (SV) regarding the requirements for the size of the sign to be displayed in the Borough, but has not heard back, therefore, Rose stated that it will be carried forward under “Old Business” at the next meeting.

Lutz Subdivision

Rose asked to a motion to delete from the Agenda the “Lutz Subdivision” under “Old Business.”

Robert Dugan made a motion to delete the “Lutz Subdivision” on the Agenda under “Old Business.” Second: Linda Wearing. A vote was taken and the motion was passed unanimously.

Budget Sent to Butler Eagle

The Budget was sent to the Butler Eagle for advertising, therefore, we will be able to accept it in the December meeting.

NEW BUSINESS

Mike Grill, Code Inspector (Letter)

The Borough received a letter of resignation from Mike Grill of Construction Code Inspectors, which was read to Council Members. They will continue to accept permit applications until December 31, 2024, or whenever the Borough acquired a new contract

with another third-party agency. They recommend considering contacting Mr. John Nath of Professional Code Services, Inc.

Rose said that she would contact Mr. Nath to see if he is willing to come on aboard with the Borough again. If he is willing to work with the Borough, then a motion can be made at the December meeting and which probably can then be made effective January 1, 2025.

Loan Payoff

Rose will be making the loan payoff this week with First Commonwealth Bank. The amount of \$8,000 was taken from the Baird Money Market Account which still leaves \$18,000 in the account. The balance then will come out of the funds in the Act 13 account that the Borough has in house.

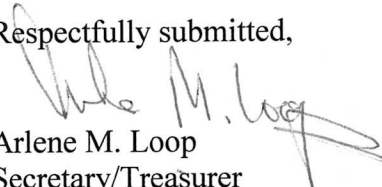
Robert Dugan made a motion to approve the final payoff on the loan. Second. Mike Brandl. A vote was taken and the motion was passed unanimously.

Zach Brandl – New Employee Update

Was discussed in the Foreman's Report.

Robert Dugan made a motion to adjourn the meeting at 7:40 P.M. Second: John Reed. A vote was taken and the motion was passed unanimously.

Respectfully submitted,


Arlene M. Loop
Secretary/Treasurer

(SEAL)

