

Callery Borough Meeting Minutes
Regular Monthly Meeting

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October 7, 2024

Members Present: Don Adams (Meetings 2024-5) Linda Wearing (Meetings 2024-2)
Mike Brandl (Meetings 2024-5) Robert Dugan (Meetings 2024-5) John Reed (Meetings
2024-5) Crystal Huffman (Meetings 2024-5) Mayor Al Wirtz (Meetings 2024-5) Rose
Marie Wirtz (Meetings 2024-5)

Members Not Present: Crystal Huffman

Visitors: Mary McIntyre, Margaret Boring, Ruby Detwiler, William Pitts (Butler Eagle)

Meeting was called to order @ 7:00 P.M. by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

OPEN VISITOR COMMENTS: Margaret Boring addressed Council relative to her issue concerning the double-wide home that her son and daughter-in-law purchased and placed on the property owned by her at 160 Railroad Street. The issue is concerning the steps and landing that were added onto to one of the doors of the mobile home which is in violation of the required five (5) foot setback line requirements. Sandra Cox, Zoning Enforcement Officer addressed her issue and informed both she and Council that Sandra had previously informed Margaret's husband, Jim, that any steps and landing that were attached to the mobile home are required to be within the required setback lines. Sandra further stated that Jim knew that placing the mobile home on the lot would be a tight issue. Sandra advised Margaret that she can formally appear before the Zoning Hearing Board to request a variance. She would need to complete an application to file with the Board together with the required filing fee to in order to appear before the Zoning Hearing Board to request a hearing on the variance. Sandra advised that the Borough

Office will mail Margaret the application form to complete and return with the required filing fee inasmuch she would not be able to pick up the application form for the Borough office.

Previous month's meeting minutes were reviewed and changes, if any, were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second: Mike Brandl. A vote was taken and the motion passed unanimously

OPEN ISSUES:

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Rose Marie Wearing. A vote was taken and the motion was passed unanimously.

ACCOUNTS RECEIVABLE

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: John Reed. A vote was taken and the motion passed unanimously.

ACCOUNT BALANCES

Approval of all account balances. Robert Dugan made a motion to accept the account balances as presented. Second: Linda Wearing. A vote was taken and the motion passed unanimously.

Borough Foreman's Report:

Al reported that the truck was inspected, oil was changed and was also tuned up.

Robert Dugan made a motion to accept the Foreman's Report as presented. Second: John Reed. A vote was taken and the motion was passed unanimously.

Zoning/Code Enforcement

Sandi Cox, Code Enforcement Officer reported that she did one fence permit review, and that activity will be started on the Lutz property which will be addressed in Executive Session.

Rose Marie Wirtz made a motion to accept the Zoning/Code Enforcement Officer's report. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

Police Report

Matt reported that Officer Brucker will be off from work until approximately April, 2025. Speeding time lines on Kline Avenue were replaced. Matt and Officer Horan attended

the In-Synch Conference. Matt also attended the MX908 unit training hosted by Butler County.

Rose Marie Wirtz made a motion to accept the Police Report as presented. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

EMC Report

Rose spoke on behalf of Chris Cuttler was unavailable to attend the meeting.

Rose advised that things are progressing and that a lot is coming together. The next EMC Meeting is scheduled for October 15, 2024, at 6:30 P.M.

Robert Dugan made a made a motion to accept the EMC report. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

OLD BUSINESS:

Plates for Monument/Prep. For 11/10/2024 Ceremony

Rose has been unable to reach Crystal recently for a status report, therefore, she does not know what the status is for purchasing the plate for the monument and whether or not the anticipated Dedication Ceremony that was tentatively scheduled for November 10, 2024 is definitely scheduled for that date. She will attempt to reach out to see what we are.

Linda's Complaint – Re: Andritz Runoff

Rose advised and she, Al and Linda met with Mr. Jim Booth of Andritz Metals and Mr. Santillo to look at the area involved. None of them were aware that any of what has been going on and how bad it was and are very committed with trying to come up with the permanent resolution. Both Rose and Linda have taken videos of the area and they are sending them to Mr. Booth for review. Jim will touch base with Rose on Wednesday and then they will meet again on Friday morning.

Salt Contract (Update) – Signed for 2025-2026 Salt Season

Rose advised that the Borough is good to go for salt for 2025-2026 season.

Rose asked Mike Brandl about the possibility of putting down a “slab” floor to help resolve that issue. He will check into the cost and report back with the information.

Update on Butler County Fee Grant

Rose advised that the Borough finally received the \$50,000 Grant funds, that will be applied toward the outstanding loan with First Commonwealth Bank. The remaining balance will be approximately \$12,000.00, and there will be further discussion as to how to handle the remaining balance.

Breakneck Street

Russell Standard is going to do the work on Breakneck Street on the two areas where the two culverts are this week and it should not interfere with traffic.

NEW BUSINESS

Seneca Valley School Project Proposal

Seneca Valley would like to put up a sign in every Borough/Township saying “Welcome to SV Country.” Rose asked Sandra Cox if it would be a problem relative to the size of the sign that they would be put up and she stated she didn’t feel there would be a problem with the size of the sign. Rose said that she will check further into the size, etc., and that can be revisited in the November meeting.

Halloween Hours- October 31, 2024

Council agreed that hours for treating and treating on Halloween will be between 6:00 and 7:00 P.M. on Thursday, October 31, 2024.

Increase of E/O Insurance Premium for 2025

Rose advised that on the Borough’s E/O Insurance the deductible will increase from \$1,000.00 to \$2,500.00, which is far less than what the Borough paid in previous years which was \$5,000.00 per incident.

CD Renewals – Need Council Vote

The renewal on the Borough’s Certificates of Deposit will be coming up for renewal on October 17, 2024. The Borough can move some of the funds to PLIGIT which have comparable rates. A motion is needed to renew the Certificates of Deposit at the highest rate available.

Robert Dugan made a motion to renew the Borough’s Certificates of Deposits at the highest comparable rates available. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

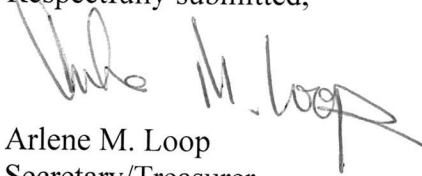
Rose asked for a motion to go into Executive Session requested by the Code Enforcement Officer for matters of litigation.

Robert Dugan made a motion to go into Executive Session 7:55 P.M. Second: John Reed. A vote was taken and the motion was passed unanimously.

Rose Marie Wirtz made a motion to go out of Executive Session on 8:30 P.M. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

Robert Dugan made a motion to adjourn the meeting at 8:31 P.M. Second: John Reed.
A vote was taken and the motion was passed unanimously.

Respectfully submitted,



Arlene M. Loop
Secretary/Treasurer

(SEAL)

