

**Callery Borough Meeting Minutes**  
Regular Monthly Meeting

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September 3, 2024

Members Present: Don Adams (Meetings 2024-5) Linda Wearing (Meetings 2024-2) Mike Brandl (Meetings 2024-5) Robert Dugan (Meetings 2024-5) John Reed (Meetings 2024-5) Crystal Huffman (Meetings 2024-5) Mayor Al Wirtz (Meetings 2024-5) Rose Marie Wirtz (Meetings 2024-5)

Members Not Present: Crystal Huffman

Visitors: Mary McIntyre, James and Annie King, Trisha Miller, G. Citron

Meeting was called to order @ 7:00 P.M. by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

**OPEN VISITOR COMMENTS:** James King had some questions concerning setback requirements in the Borough and asked if he would have access to a map to review for the required setback lines. Rose advised that Sandi Cox, who is the Zoning Enforcement Officer would be the person he would need to speak to. He was specifically concerned about the setback requirements for the property adjoining his property, 160 Railroad Street. In addition, Mr. King also inquired as to who would be the individual that does the inspections for issuance of Occupancy Permits, and Rose advised that was Mike Grill. Sandi Cox addressed the requirements of the setback and specifically if there were any violations of the setback lines which she was aware to address the concerns of Mr. King. Sandi advised that she is reviewing the setback lines to determine is the owner(s) of 160 Railroad Street was in violation of the setback lines and that she would be back in contact with him to after she did a further inspection of the property.

Previous month's meeting minutes were reviewed and changes, if any, were noted. Mike Brandl made a motion to accept the meeting minutes as presented. Second: Robert Dugan. A vote was taken and the motion passed unanimously

**OPEN ISSUES:**

**ACCOUNTS PAYABLE**

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Rose Marie Wearing. A vote was taken and the motion was passed unanimously.

**ACCOUNTS RECEIVABLE**

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Linda Wearing. A vote was taken and the motion passed unanimously.

**ACCOUNT BALANCES**

Approval of all account balances. Robert Dugan made a motion to accept the account balances as presented. Second: Mike Brandl. A vote was taken and the motion passed unanimously.

**Borough Foreman's Report:**

Al reported no activity to report just normal routine activity.

Robert Dugan made a motion to accept the Foreman's Report as presented. Second: John Reed. A vote was taken and the motion was passed unanimously.

**Zoning/Code Enforcement**

Sandi Cox, Code Enforcement Officer reported that she will be going to the property at 160 Railroad Street to do some further checking into the setback lines, etc. relative to the concerns of the owners of the adjoining property which were previously discussed.

Sandi requested to go into Executive Session to discuss other items that she needed to address.

Rose Marie Wirtz made a motion to accept the Zoning/Code Enforcement Officer's report. Second: Mike Brandl. A vote was taken and the motion passed unanimously.

### **Police Report**

Matt reported that plans are made to re-establish speed timing lines on Kline Avenue. He also gave a report of the number of citations and warnings that were issued for stop signs and related violations during the time the bridge on Kline Avenue was closed.

Matt reported that Office Brucker recently suffered an injury while working in Cranberry. His status is unknown until an MRI is completed.

Matt had assisted FBI Pittsburgh with an investigation they had in the area. Matt provided technical assistance and coordinated interviews of suspect(s)/witness(es).

A recent order of ammunition was received which Matt was able to order at a price at was comparable to the price he ordered in past years.

Technical problems from Armstrong upgrade are apparently resolved.

Rose Marie Wirtz made a motion to accept the Police Report as presented. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

### **EMC Report**

Rose advised that there is not an EMC Report for the meeting, but Al was able to obtain some information which is important. Al reported that Purvis Brothers, where the Borough get all of its fuel, can provide gas to the Borough in the event of emergencies, etc. He gave a copy of the report to the Police Department.

The next EMC meeting is scheduled for September 10, 2024.

Robert Dugan made a made a motion to accept the EMC report. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

### **OLD BUSINESS:**

#### **Plates for Monument**

Crystal Huffman was unable to attend the meeting, therefore, she will be giving a report at the October 7, 2024 meeting.

#### **Fire Millage for Fire Department (Follow-Up)**

At last month's meeting, it was discussed that the Fire Department was possibly interested in securing one (1) mill for a Fire Mill to help increase their funds and Rose subsequently had done some research on their request. In speaking with Curt, he indicated that he was not looking to have an increase until 2026. Rose concurred as she had discussed with him that there would not be enough time to do what was required to be done to put into effect a Fire Mill for 2025. She did advise that Council can do as little as a quarter of a mill to up one mill, but that Council cannot not commit until they know for sure what the Fire Department wanted, etc. Curt stated that he was going to talk with Robert Downey, who is the Treasurer, to see when a meeting can be scheduled

as a meeting has not be called for thus far. Rose stated that she does feel that the Council is not going to do anything for 2025. Rose further stated that three (3) mills is allowed but would have to be started out gradually because three (3) mills would all the Fire Department would get, and Curt mentioned, again, that a referendum can always to be put on the ballot to get more money, but Rose stated that she could not see that would be happening.

#### **Linda's Complaint – Re: Andritz Runoff**

Rose advised Linda that she was unable to contact Mr. Booth of Andritz Metals to schedule a meeting to discuss what can be done concerning the runoff problem. Rose discussed with Mike Foley regarding the ongoing problem that they have been having and the issue with the retention ponds that are not filling up and not stopping the problem. Solicitor Tom Smith also gave some history as to what occurred previously with this only problem.

#### **Any items for Budget consideration?**

Rose asked Council members again for any items for budget consideration.

#### **Update on Butler County Fee Grant credit**

Rose called Kevin Gray for a status update. He said he is looking into where it is in the process. Kevin advised that there is a form that needed to be completed by PennDot and he will get it processed.

#### **NEW BUSINESS**

##### **Lutz Development**

This will be addressed in Executive Session per Sandi Cox.

##### **Butler County Boroughs Association Dinner – October 16, 2024**

Council Member received a form regarding a Tailgate Party & Dinner scheduled for October 16, 2024 at 6:00 P.M. All council members, mayors, solicitors, secretaries, government officiates and spouses are invited. If anyone is interested, let Arlene know by October 11, 2024, so she can make a reservation for you.

##### **Cover for Salt Bin**

Rose asked for suggestions regarding how to improve the condition of the salt bin to make it more functional and cost efficient, etc. After some discussion, Rose suggested that the issue be discussed again next year.

##### **Salt Contract Update**

Rose advised we had to reapply for the upcoming year's salt contract. We did not receive the salt contract form which is normally sent via e-mail. Rose advised that we can call locally to order additional salt if it is needed. The Borough still has a tri-axle of salt stored with Adams Township in addition to the salt that is in our Salt Bin on the premises.

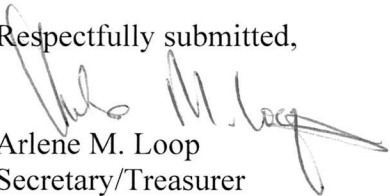
Rose asked for a motion to go into Executive Session requested by the Code Enforcement Office for matters of litigation.

Robert Dugan made a motion to go into Executive Session on 7:55 P.M. for matters of litigation. Second: Mike Brandl. A vote was taken and the motion was passed unanimously.

Mike Brandl made a motion to come out of Executive Session on 8:50 P.M. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Robert Dugan made a motion to adjourn the meeting at 8:58 P.M. Second: John Reed. A vote was taken and the motion was passed unanimously.

Respectfully submitted,

  
Arlene M. Loop  
Secretary/Treasurer

(SEAL)

