

Callery Borough Meeting Minutes
Regular Monthly Meeting

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January 6, 2025

Members Present: Don Adams (Meetings 2025-1) Linda Wearing (Meetings 2025-1) Mike Brandl (Meetings 2025-1) Robert Dugan (Meetings 2025-1) John Reed (Meetings 2025-1) Crystal Huffman (Meetings 2025-(0) Mayor Al Wirtz (Meetings 2025-1) Rose Marie Wirtz (Meetings 2025-1)

Members Not Present: Crystal Huffman

Visitors: Mary McIntyre

Meeting was called to order @ 7:00 P.M. by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

OPEN VISITOR COMMENTS: Mary McIntyre advised that a person came to her home soliciting. Rose advised that she was aware of someone was trying to solicit within the Borough.

Previous month's meeting minutes were reviewed and changes, if any, were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second Linda Wearing. A vote was taken and the motion passed unanimously.

ACCOUNTS PAYABLE

Mike Brandl made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

ACCOUNTS RECEIVABLE

Previous months revenues were presented. Mike Brandl made a motion to accept the revenues as presented. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

ACCOUNT BALANCES

Approval of all account balances. Mike Brandl made a motion to accept the account balances as presented. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

Borough Foreman's Report:

Al advised that the plowing has been done throughout the Borough as needed. There was nothing further to report.

Linda Wearing made a motion to accept the Foreman's Report as presented. Second: John Reed. A vote was taken and the motion was passed unanimously.

Zoning/Code Enforcement

Sandi Cox, Code Enforcement Officer inquired if she had been appointed for another year and Rose stated that she had not, therefore, Rose made a motion to reappoint Sandi Cox as the Borough's Code Enforcement Officer for 2025. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

Sandi advised that the hair salon is no longer going to rent the building located at 1354 Mars-Evans City Road.

Rose wanted to clarify to the Council the process that will be in effect with the new Third Party Inspector. It is the policy of the Third Party Inspector that once Sandi does what she is required to do on her end to approve her part of the building permit on the subject property, etc., it will then be sent to the Third Party Inspector. They will do a complete review everything. Once it has been approved, it will be sent back to Sandi along with a Building Permit and their invoice, wherein the Borough is then required to collect the applicable fees. The Building Permit will not be issued until all costs, fees are received by the Borough.

Sandi gave a status report on the "Lutz" development. Lutz is doing some revisions on his plan. For now, it appears that Lutz will remove the house off the plan at this point.

Sandi also gave a status report on "Jay Reynolds" plan.

Robert Dugan made a motion to accept the Zoning/Code Enforcement Officer's report. Second: Mike Brandl. A vote was taken and the motion passed unanimously.

Police Report

Matt Irwin reported that police cruise was inspected with no issues.

Rose Marie Wirtz made a motion to accept the Police Report as presented. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

EMC Report

Rose did not specifically have an EMC report for the meeting.

OLD BUSINESS:

Third-Party Code Inspector – Appointment (Update)

Borough signed the contract with the Third-Party Inspector.

Seneca Valley School Project - “Welcome to SV Country”

Rose showed the Council members the SV Country sign (12” x 18”), that Mike Manipole is asking that the Borough display in the Borough. They would like for the Borough to put the sign(s) on pole(s) at entrances into the Borough. The cost of the signs are covered by their group. The sign colors are black and blue. The Borough would need four (4) signs. Rose asked Al to contact Mike Manipole to advise him that four (4) signs would be needed for the Borough’s four entrances, and to make further arrangements with him.

Update on Mars-Evans City Culvert Project

Sandi stated that what she was able to find out that is what Al had initially thought was correct wherein there would be a “temporary road” to be constructed between the existing buildings until a safer entrance/exit at the intersection on Kline Avenue and Mars-Evans City Road can be constructed. PennDot is still planning to start working on the project in April, and since it is not the Borough’s road, there is no need further contact with the Borough.

Contracts signed for Auditors and Payroll Company

All contracts for the Auditors and Payroll Company have been completed and signed.

Monies received for Adams Township W/C

Funds have been received from Adams Township (W/C).

NEW BUSINESS

Seneca Valley Spring Clean-Up

After an extensive discussion amongst the Council Members as to whether or not they would want to participate this year, it was unanimously agreed to not to participate, therefore, Rose will send a letter to advise that the Borough will not be participating in the Spring Clean-Up this year due to the size of the community and other factors involved.

Review Zoning Ordinances

Rose suggested to the Council Members that there appears to be conflicting zoning ordinances that need to be reviewed, in addition to various old ordinances that need to be reviewed that may no longer apply to the Borough.

Sandi has brought up an ongoing problem that various Boroughs/Townships are now experiencing with the numerous billboards are being put up and that it is something that should be addressed by the Boroughs//Townships in their zoning ordinances, etc. under "signs, etc." There should be some regulation/restrictions by the individual Boroughs/Townships as to what they will allow. Rose advised that she will have Tom Smith, Borough Solicitor to look into what the Borough can do.

Painting the Conference Room

Rose suggested to the Council Members that the Borough Conference Room needs to be painted. Rose asked for the Motion to approve the painting of the Conference Room.

John Reed made a Motion to approve Al Wirtz and Matt Irwin to do the painting of the Borough Conference Room. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

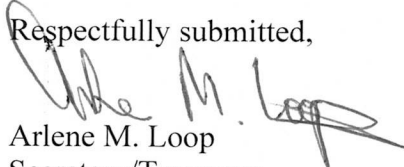
Resolution to Assess Ten Percent (10%) Penalty on Payments Not Received by Borough Ten (10) Days from Date of Billing

After discussion with and approval by Solicitor Tom Smith, Rose asked for a motion for a Resolution that any billing(s) that are generated by Callery Borough for expenses will be assessed a ten percent (10%) penalty if payment is not received ten days (10) days from date of the bill which will be added to the balance, and all work and/or review will be stopped immediately .

Robert Dugan made a motion for a Resolution that any billing(s) that are generated by Callery Borough for expenses will be assessed a ten percent (10%) penalty if payment is not received ten (10) days from the date of the bill which will be added to balance, and all work and/or review will be stopped immediately. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Robert Dugan made a motion to adjourn the meeting at 8:15 P.M. Second: John Reed. A vote was taken and the motion was passed unanimously.

Respectfully submitted,


Arlene M. Loop
Secretary/Treasurer

(SEAL)

